Phone : 0462 - 2560558
Fax : 0462 - 2561120

ST. IGNATIUS COLLEGE OF EDUCATION (AUTONOMOUS)

(Re-accredited with A Grade by NAAC - Owned by I.C.M. Sisters)
PALAYAMKOTTAI.
TIRUNELVELI, TAMIL NADU - 627 002.
GOLDEN JUBILEE YEAR (1957 - 2007)

E-mail ID : ign_edn@rediffmail.com

To

Date : 29.09.2016

The Director,
National Assessment and Accreditation Council,
P.B.No. 1075, Nagarbhavi,
Bangalore – 560 072.

Respected Sir,

Sub : St. Ignatius College of Education (Autonomous), Palayamkottai – IQAC Report 2015 – 16 – Submission – reg.

Greetings from St. Ignatius College of Education !

Herewith we are sending the IQAC Report for the year 2015 – 2016.

Thanking you,

Yours faithfully,

R. Rajeswari

Dr.R. Rajeswari,
PRINCIPAL.
St. Ignatius' College of Educ...
(Autonomous)
Palayamkottai - 627 002

Encl :

1. *College Calendar 2015 – 16*
2. *News Letter*

ST. IGNATIUS COLLEGE OF EDUCATION

(AUTONOMOUS)

(Re-accredited with 'A' Grade by NAAC)

PALAYAMKOTTAI - 627 002. TAMIL NADU

The Annual Quality Assurance Report (AQAR) of the IQAC

2015 - 2016

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	**2015-16**
1.2 Address Line 1	**St.Ignatius College of Education (Autonomous)**
Address Line 2	**St.Ignatius College of Education (Autonomous)**
City/Town	**Tirunelveli**
State	**Tamilnadu**
Pin Code	**627002**
Institution e-mail address	**ign_edn@rediffmail.com**
Contact Nos.	**0462-2560558**
Name of the Head of the Institution:	**Dr.R.Rajeswari**
Tel. No. with STD Code:	**0462-2560558**
Mobile:	**9486428311**

Name of the IQAC Co-ordinator: **Rev.Sr.A.Nirmala Devi**

Mobile: **9443450651**

IQAC e-mail address: **ign.iqac1957@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:** **EEC/PCRAR/56/62 dt,16.09.2011**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of ythe institution's Accreditation Certificate)

1.5 Website address: **www.ignatiuscollegeofeducation.com**

Web-link of the AQAR: **http://www.ignatiuscollegeofeducation/AQARReport2015-16.pdf**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A		May3,2004	
2	2nd Cycle	A	3.10	September16,2011	September15,2016
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY **11/10/2004**

1.8 AQAR for the year *(for example 2010-11)* 2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR __ 2010-2011___ DD/MM/YYYY)
ii. AQAR__ 2011-2012__ DD/MM/YYYY)
iii. (AQAR_____2012-2013 ---submitted to NAAC on 30.4.2014
iv. AQAR_____2013-2014---submitted to NAAC on 10.12.2014
v. AQAR_____2014-2015__ submitted to NAAC on 12.12.2015

1.10 Institutional Status

University State ✓ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ✓ No ☐

Constituent College Yes ✓ No ☐

Autonomous college of UGC Yes ✓ No ☐

Regulatory Agency approved Institution Yes ✓ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ✓

☐

Urban ✓ Rural Tribal ☐

Financial Status Grant-in-aid ✓ UGC 2(f) ✓ UGC 12B ✓

Grant-in-aid + Self Financing ✓ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ✓ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) . -----

1.12 Name of the Affiliating University *(for the Colleges)* **Tamilnadu Teachers Education University**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	**Central Government**		
University with Potential for Excellence		UGC-CPE	-
DST Star Scheme	A	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	**7**
2.2 No. of Administrative/Technical staff	**1**
2.3 No. of students	**10**
2.4 No. of Management representatives	**2**
2.5 No. of Alumni	**1**
2. 6 No. of any other stakeholder and community representatives	**2**
2.7 No. of Employers/ Industrialists	**-**
2.8 No. of other External Experts	**1**
2.9 Total No. of members	**14**
2.10 No. of IQAC meetings held	**Two times**

2.11 No. of meetings with various stakeholders: No. **2** Faculty **10**

Non-Teaching Staff Students [ ] Alumni **1** Others [ ]

2.12 Has IQAC received any funding from UGC during the year? Y[ ] [✓]

If yes, mention the amount -----

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **17** International **-** National **2** State **1** Institution Level 14

(ii) Themes

- ✓ Personality development programme
- ✓ Seminar on positive self thought
- ✓ Development of self-concept
- ✓ Visit to special schools
- ✓ National work shop on Cyber bullying
- ✓ National level conference on teaching and learning of/with/through English across continents
- ✓ Seminar on professionalism of Teachers in the Knowledge era
- ✓ Staff Enrichment Programmes
- ✓ Natural and Nutritious food exhibition

2.14 Significant Activities and contributions made by IQAC

- To identify the strengths and weakness and the outcome of the processes of teaching, learning and evaluation.
- To work out the ways of enhancing the potential and the quality of all the seven criteria specified by the NAAC.
- To orient the staff members to equip themselves professionally.
- To identify areas where educational projects could be undertaken.

- IQAC stimulates the academic environment for promotion of quality of teaching-learning process and research in the college.
- IQAC Newsletters are published every year for dissemination of information among the stakeholders of the college and academic peers.
- IQAC coordinates the functioning of the Choice-Based Credit System in the college.
- IQAC develops and applies quality parameters for the academic and administrative activities of the college in terms of feedback from the Students , stakeholders.
- IQAC regularly prepares Annual Quality Assurance Report for submission to NAAC.
- IQAC conducts meeting at regular intervals to ensure the steady working of the IQAC and gives constructive and progressive suggestions towards attaining high quality in teaching, research and community extension services of the college.
- IQAC tries to impart Higher order skills orientation in education through value based education and training for the budding student teachers.
- IQAC helps in planning and monitoring the academic activities of the College. Its multi-disciplinary activities expose the students and teacher to new frontier of knowledge thereby strengthening the moral fibre of the institution to holistic development.
- IQAC motivates the student teachers to improve their teaching competencies through micro, macro teaching skills and techniques.
- IQAC helps to widen their English knowledge through communication skills.
- IQAC develops a system for conscious, consistent and catalytic improvement in the performance of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of action	Achievement
1.Two year B.Ed programme syllabus, 2.Usage and importance of English language and communication skills, 3 impact of media	1.Syllabus for two year B .Ed programme is framed and carried out for the last one year. 2. National level conference was organised highlighting the importance of English. 3. National Seminar on "Cyber Bullying" was organized.
4. Introducing special school education and inclusive education in the two year programme.	4. orientation to B. Ed students were arranged through special school visits.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body ☑ Yes ☐ No

Management ☑ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Management rendered full support to implement the plan of action for the academic year 2015-2016

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Research	Nil	Nil	Nil
PG	M.Ed/M.Phil	Nil	Nil	Nil
UG	B.Ed	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary	-	-	-	-
Innovative	Computer literacy and smart board Interactive white board			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3(B.Ed, M.Ed,M.Phil)
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ✓ Parents ✓ Employers ✓ Students ✓
(On all aspects)

Mode of feedback : Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes,
The curriculum is revised for B.Ed. & M.Ed. as per the regulations of TNTEU and NCTE. Curriculum for 2 years of 4 semester is framed by members of the Board of Studies and it was approved by Academic Council and Governing Body. The course work is spread out for 2400 hours duration. The following are the courses included in the curriculum. - [Enclosed Annexure- I]

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	**4**	**4**	**-**	**2+1**

2.2 No. of permanent faculty with Ph.D. **8**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	**-**	**-**	**-**	**-**	**-**	**-**	**1**	**-**	**1**

2.4 No. of Guest and Visiting faculty and Temporary faculty 0 | 0 | 12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	32	12
Presented papers	-	23	-
Resource Persons	-	7	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

LCD Projectors, smart boards, language lab are utilized to the maximum in teaching learning process, Micro teaching, Peer teaching, Macro demonstration are successfully carried out for the quality enhancement of prospective teachers. Training in ALM is given to student teachers. Students are encouraged to prepare PPT and to take part in in-house seminars by using LCD Projectors.

2.7 Total No. of actual teaching days during this academic year **200**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Most of the assessment is done either through examinations or continuous assessment components, Assessment is mainly performance based, skills and ability to apply knowledge they have acquired. It comprises term examinations, continuous assessment components-unit test, practical test, course work assessment (written assignments/projects) class presentations, of ideas participation in the class, debates preparation and display of and teaching aids, micro-teaching sessions, writing the lesson plan and executing the plan.

In requirement of the norms of autonomous status, two semester examinations are conducted for B.Ed., M.Ed. and M.Phil. Courses. Two internal tests are conducted per semester and aggregate of 25 internal marks and 75 external marks is considered as the total performance of every student. For UG and PG courses internal assessment of assignment, field work and research colloquium participation, are conducted. The autonomous status has enabled immediate feedback of the performance of the students. The examination system is completely computerized. Data entry of examination application, students data, Examination schedule ,seating arrangement, Attendance Register, Valuation work, preparation of course wise results, upload of the semester Examination results in the college website, preparation of mark sheets are computerized. Cumulative Grade Point Average (CGPA) is introduced.

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All the permanent and management staff are totally involved in curriculum restructuring and revising the syllabus as member of Board of Study/ Faculty/ Curriculum Development workshop.

2.10 Average percentage of attendance of students **99%**

2.11 Course/Programme wise distribution of pass percentage :

After the implementation of course structure of the NCTE two year structure Course/ Programme, the following table depicts the distribution of pass percentage in semester I and II semester (2015-2016 - I Year)

2015-2016 I Semester

Title of the Programme	Total no.of students appeared	Division				
		I Semester				
		Distinction %	I %	II %	III% (RA)	Pass %
B.Ed.	**159**	**9.43**	**85.54**	**4.40**	**0.63**	**99.37**
M.Ed.	**3**	**-**	**100**	**-**	**-**	**100**

2015-2016 II Semester

Title of the Programme	Total no.of students appeared	Division				
		II Semester				
		Distinction %	I %	II %	III%	Pass %
B.Ed.	**158**	**12.66**	**85.44**	**1.90**	**-**	**100**
M.Ed.	**3**	**33.33**	**66.67**			**100**

2015-2016 (M.Phil)

Title of the Programme	Total no.of students appeared	Division				
		Distinction %	I %	II %	III%	Pass %
M.Phil.	**11**	**-**	**100**	**-**	**-**	**100**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC ensured that the Teaching and learning processes of the institution were conducted meaningfully.

Feedback was collected from the principals of practice teaching schools regarding the effectiveness of the student teachers performance of the student teachers. The feedback was analyzed qualitatively.

Feedback from the student teachers were collected regarding the teaching performance of the faculty and the management took care of the responses .Faculty with good performance were appreciated and the faculty who need to improve were helped individually. The management was satisfied with the performance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	***Number of faculty benefitted***
Refresher courses	-
UGC – Faculty Improvement Programme	
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**11**	**1**	**-**	**12**
Technical Staff	**12**	**1**	**-**	**-**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institution has developed a research culture Institutional climate is encouraging the teachers to take up research.

The institution has recruited faculty with a passion for research which includes job description focusing on research and teaching on equal tooting.

Institution provides support services in research practices such as needed library and internet facilities.

Institution has developed open and collaborative personal relationships among faculty members for collaborative venture of research.

Faculty members are provided personalized research guidance.

Faculty is encouraged to publish their research in reputed journals.

Inigo Edu Research A research journal is run by the institution for the purpose of communicating research activities of the institution.

Institution facilities their network and collaboration.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	--	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals		**37**	
Non-Peer Review Journals		**13**	
e- Journals	**7**	**13**	
Conference proceedings	**1**	**26**	

3.5 Details on Impact factor of publications:

Range [ ] Average [1] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published **i) With ISBN No.** [8] **Chapters in Edited Books** [ ]

ii) Without ISBN No. [ ] **With ISSN** [15]

3.8 No. of University Departments receiving funds from

UGC-SAP [-] CAS [-] DST-FIST [-]

DPE [-] DBT Scheme/funds [-]

3.9 For colleges Autonomy [✓] CPE [ ] DBT Star Scheme [ ]

INSPIRE [ ] CE [ ] Any Other (specify) [ ]

3.10 Revenue generated through consultancy **Nil**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or Resource persons

3.13 No. of collaborations International - National 1 Any other -

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs :

From Funding agency - From Management of University/College -

Total -

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institution in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides 1

and students registered under them 6

3.19 No. of Ph.D. awarded by faculty from the Institution 15+2 submitted

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level	-	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	-		
NCC	-	NSS	-	Any other	2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities

Rally on Dengue Awareness

As per the orders of Tamil Nadu Government Food Safety and Standard Authoritative of India we organized a rally on 'Dengue awareness' in Tirunelveli District on 06.11.2015. Dr.Mr.Karunagaran, the District Collector and Mayor Mrs. Bhuvaneswari declared the rally open. The college students along with the staff members and the students from various schools participated and witnessed their role in developing a healthy society.

Citizenship Training Camp

To get involved with community every year the college extension service committee headed by Dr.C.R. Gladys Stella Bai has been conducting community

camp. It proves the students creativity, leadership skills and team work. This year three days camp was held from 12th,14th and 15th March 2016. On 12.03.2016 students went to Arugankulam village with the theme Global Warming. Dr.Subramanian, Biology Department,MDT College and Mr.S.Sankar, Commerce Department. MDT College, Tirunelveli were the chief guests. The students had visited the houses in that village and that was followed by cultural programmes centered around the theme environmental awareness.

On 14.03.2016 students went to Arokiyanathapuram. Rev.Fr. S. Antony Raj, Parish Priest, St. Xavier's Church and Mrs. Julia were Resource person. The students performed cultural on the theme personal hygiene. On 15.03.2016 students went to Rajagobalapuram. Rev.Fr. Packiya Selvan was the chief guest. The students went for house visit and communicated with the people. Through cultural programme the students created voters awareness and awareness on the importance of health & hygiene. The camp was organized by Dr.C.R.Gladys Stella Bai, Director of Physical Education of the College.

Visit to Special Schools

To understand the ethos and purpose of the B.Ed. course and to develop social awareness, the College Dean and Vice-principal Rev.Sr. Dr.A.Nirmala Devi organized visits to special schools from 04.04.2016 to 07.04.2016 and on 09.04.2016. It enabled the students in identifying children with different abilities and the difficulties faced by them in the society. The different teaching methods used to educate them were demonstrated to the students by the special school teachers. The schools visited were

1. C.S.I. Mentally Retarded School
2. St. Anne's Mentally Retarded School
3. Florence Swainson Hr. Sec.School for the Deaf.
4. C.S.I. Blind School.

-Visits to the HIV Infected and Affected children of Thozhamai Illam , Caussanelpuram, Tirunelveli.

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Sthece of Fund	Total
Campus area	5.1 acre	5.1 acre	Management	
Class rooms	-	-	-	
Laboratories	-	-	-	
Seminar Halls	-	-	-	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	
Others	-	-	-	

4.2 Computerization of administration and library

New computers and printers were added to the existing ones for smooth administration. LAN connections were upgraded.

03 computers were made available for internet access in the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3233	24,000				
Reference Books	13600	37000				
e-Books	-	-	-	-	-	
Jthenals	13					
e-Jthenals	-	-	-	-	-	
Digital Database	Membership in delnet.inflb.net					
CD & Video	140					
Others (specify)	-	-	-	--		

4.4 Technology up gradation (overall)

	Total Computers	**Computer Labs**	**Internet**	**Browsing Centres**	**Computer Centres**	**Office**	**Depart-ments**	**Others**
Existing	**80**	**20**	**23**	**23**		**03**	**09**	**02**
Added	**06**					**03**	**03**	**-**
Total	**86**							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer and Internet access is available to the staff members. The institution is wi-fi enabled. Student teachers too were provided this facility for their project preparation. Student teachers and the staff made extensive use of ICT in their teaching.

An LMS was developed for teaching and learning. Student teachers were also trained in the use of LMS.

Training was provided in the use of LMS for teaching and learning.

4.6 Amount spent on maintenance in lakhs :

i) ICT	**50,000**
ii) Campus Infrastructure and facilities	**3, 00 000**
iii) Equipments	**2, 00 000**
iv) Others	**5 ,00 000**
Total :	**10.50 lakhs**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC leaves no stone unturned in providing needed assistance to enhance awareness about student support services. It collates feedback from students on various support services available in the college which are duly considered for enhancement of quality. The college has an effective system of remedial, tutorial and personal help which are duly supervised by the respective faculty members. Feedback on such programmes is made available to the management through IQAC for quality sustenance and improvement.

5.2 Efforts made by the institution for tracking the progression

- Learner Centred Teaching, Computer Assisted Instruction, Special Group Class and Remedial Coaching Classes, Soft-Skill Development Classes, Capacity Building, Extra Mural Classes , and inter -disciplinary seminars were organised for student progression
- -Continuous Comprehensive Evaluation (CCE) method was adopted for tracking the progression of students.

The progression of needy students is ensured by continuous evaluation of prospective student-teachers and through periodic staff meetings. Systematic tracking of individual students is used to identify specific problems where there is lack of progress, and to intervene where ever necessary. Teachers record the information about the trainees, how well each trainee has performed in a class test, whether they have completed the require assignment etc. These records give a picture of the Progress made by each trainee in the class during the session. Special care is given to the weaker students by giving them remedial classes and counselling. All possible efforts are made to attain goals and objectives of the Institution.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph.D	Others
159	**3**	**11**	**Part time-1 Regular-5**	**-**

(b) No. of students outside the state -

(c) No. of international students -

Men	No	%
	-	-

Women	No	%
	-	-

	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
B.Ed	4	31	2	159	-	196	7	25	-	126	1	159
M.Ed	-	10	-	16	-	26	-	1	-	2	-	3-
M.Phil	1	2	-	10	1	14	-	-	-	11	-	11

Demand ratio Dropout % =3 (2015-2016)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college conducted coaching classes to enable students to compete in examinations like NET, SET/SLET,TET through resourceful human Personnel.

No. of students beneficiaries	----

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Guidance cell

The college guidance cell is very keen in promoting healthy peer group relationship and in facilitating the art of learning from one another. Besides this, the students are guided intermittently and informally for personal, academic and career related guidance. Slow learners are identified and remedial coaching is given. The fast learners are given brain storming sessions. They are encouraged to take part in competitions held at various neighbouring institutions. Individual grievances are also redressed by the Guidance Cell.

The counsellees are initially assessed by report from faculty and mentors and preliminary assistance is extended to them informally. Then in collaboration with counselees, the goals are set and prioritized and systematically, worked through in sessions as per the requirement. Follow up is done to ensure adherence and efficiency.

Tutor Ward System

Tutor ward system functions effectively in the college. The faculty members act as tutors who are assigned with a group of students as their wards. Students meet their tutors at regular intervals and share their academic and non academic problems. This is to provide personalized attention to students and help them to build self confidence.

Students are motivated to participate in curricular and co curricular activities. Apart from the informal meetings with the tutors a special interaction session was held on the forenoon of 03.06.2016.

No. of students benefitted | 159+3+11

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

The college takes pride in the fact that its culture of respecting the dignity and integrity of every human being. Empowerment of women is stressed and given more importance being a women's college. As we admit also admit men for M.Phil course, students are taught to give due respect to them.

In collaboration with St. Xavier's college of Education, Palayamkottai, the college celebrated the women's day on 08-3-2016.Rev.Fr.Joseph Johnson, Director of TSSS was the chief guest. Students enacted an awareness play depicting the roles played by women in the society.

A debate on the topic," The importance of role of women in today's society". Dr.Vellamal was the judge. She brought out the values of the women in the present day context.

The Institution has conducted a rally to create awareness among the students and public on gender sensitization. The students from neighbouring colleges were also involved in this programme. Various curricular and co-curricular activities throw enough light on women empowerment and gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	-	National level	-	International level	-

No. of students participated in cultural events

State/ University level	-	National level	-	International level	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :	State/ University level	-	National level	-	International level	-
Cultural:	State/ University level	-	National level	-	International level	-

Ms. Esther Shiny Priya secured District Second Prize with a cash award of Rs.7000 in the essay competition held in Rani Anna Government College and District second prize in the Essay Competition held in Sadakathullah Appa College.

Ms. Pricilla.V. bagged district third prize in the elocution Competition held at Sadakathullah Appa College.

The students Ms.J. Maria Jeba Pushpa bagged the first prize, Ms. Theiva Kani the second prize and C. Jenifa the third prize in the essay competition held at St. Charles College of Education, Madurai.

The students Ms.A.Anisha Selva Malar, Ms. Esther Shiny Priya, Ms.Jenifer Princy, Ms.Silviya Gnana Rani participated in the debate organized by the District Library and were honoured by the honorable Rajya Sabha M.P. Mrs.Vijila Sathyanand.

Miss.V.Pricilla served as one of the panellists in the one day seminar on "Producing employable Teachers" in St.Xavier's College of Education on 19th February and received a Trophy and a cash award of Rs.800/-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	4	20,000
Financial support from government	27	1,60,155
Financial support from other stheces	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level - National level - International level -

Exhibition: State/ University level - National level - International level -

5.12 No. of social initiatives undertaken by the studen 4

A guest lecture on "Healthy Heart for Wealthy Life" was organized on 16.10.15. Rtn.Dr. Mohan, Professor of Medical College, Tirunelveli was the resource person. He enlightened the ways and means to reduce the risk of heart diseases.

Natural and Nutritious Food Exhibition

Fast food causes various health problems. Ingredients used in fast foods are artificial, high in sugar and fat. It leads to Heart diseases, Diabetes, Obesity and Cancer. Nutritious Food Exhibition was conducted on 25.11.2015 on the theme "Return to Nature". Tmt. Vijila Sathyananth M.P were the special invitees. Students from various colleges and schools visited the food exhibition. This programme was very helpful for the student teachers to become aware of the unhealthy food habits and its ill effects. I appreciate the efforts taken by Dr.C.R. Gladys Stella Bai, The Director of Physical Education of the college for the proper planning and successful execution of the programme.

Rally on Dengue Awareness

As per the orders of Tamil Nadu Government Food Safety and Standard Authoritative of India we organized a rally on 'Dengue awareness' in Tirunelveli District on 06.11.2015. Dr.Mr.Karunagaran, the District Collector and Mayor Mrs.

Bhuvaneswari declared the rally open. The college students along with the staff members and the students from various schools participated and witnessed their role in developing a healthy society.

Citizenship Training Camp

To get involved with community every year the college extension service committee headed by Dr.C.R. Gladys Stella Bai has been conducting community camp. It proves the students creativity, leadership skills and team work. This year three days camp was held from 12th,14th and 15th March 2016. On 12.03.2016 students went to Arugankulam village with the theme Global Warming. Dr.Subramanian, Biology Department, MDT College and Mr.S.Sankar, Commerce Department. MDT College, Tirunelveli were the chief guests. The students had visited the houses in that village and that was followed by cultural programmes centered on the theme environmental awareness.

On 14.03.2016 students went to Arokiyanathapuram. Rev.Fr. S. Antony Raj, Parish Priest, St. Xavier's Church and Mrs. Julia were resource person. The students performed cultural on the theme personal hygiene. On 15.03.2016 students went to Rajagobalapuram. Rev.Fr. Packiya Selvan was the chief guest. The students went for house visit and communicated with the people. Through cultural programme the students created voters awareness and awareness on the importance of health & hygiene.

Ethical Voting Pledge and Signature Campaign

Ethical voting pledge and signature campaign was held on 28.04.2016. It was organized by general election commission of Tamil Nadu Legislative Assembly 2016, Tirunelveli District, District Collector Mr.Karunagaran and District Election Officers were the Chief Guests. The students along with St.Xaviers College of Education, St.Johns College of Education, Sri Saradha College of Education students participated in the campaign. The student teachers took pledge to emphasize, "My vote is not for

sale" to promote ethical voting. Students from Parama Kalyani college, Alwarkurichi enacted mime and Tamil Drama regarding ethical voting.

5.13 Major grievances of students (if any) redressed:

Smart classrooms wherein students could enhance their ICT skills were pointed by the students and it had been rectified.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

MOTTO OF THE INSTITUTION

"Virtue is the Strongest Shield".

Mission

As ICM educators, we commit themselves to work in a special way for the development of an integrated personality of the students and staff by giving importance to deep faith formation, inculcation of moral and spiritual values and empowering them to strive for equal status in life.

Vision

The College aims at the formation of prospective women teachers with far-sighted clear vision of the present and future panorama of the needs and requirements for the promotion of Social Justice and Social Progress.

With this permeating Vision in the mind, we sail forward with the single minded devotion under the able guidance of the zealous administrators.

As a team we bear in mind, the following vital issues – past tradition, present status Future perspectives of progress. This panoramic view enables the multiple

dimensions of the role of the college originating from the demands laid by the technological advancement and shift in the value system.

With this awareness all the curricular transaction and non-curricular programmes are geared towards instilling in the student teachers the philosophy of simple living and high thinking which would enable them to stand firm footed in the swift currents of globalization, privatization and liberalization.

The shift in pedagogical synonym and function converges towards the focal point of formation of fit members of the community – members who would fit smoothly into values niche of social roles to be played that would in turn impel the national progress.

6.2 Does the Institution has a management Information System

YES.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Board of studies enabled us to implement a quality curriculum which was updated & adapted by the institution with the guidelines of NCTE and TNTEU. The staff members took active part in the development of the curriculum. Curriculum transaction was made more constructive in order to make the teaching learning processes more reflective in nature. The curriculum was framed by the faculty, Board of studies, Academic Council and Governing Body considering the cognitive, affective and psychomotor domains of the course.

6.3.2 Teaching and Learning

This college of education is conscious of the new dimensions diverging from the origin of technological advancement, speedy communication and globalisation and we are sensitive to the demands and need of imparting quality education in this

multidimensional panorama filled with vigorous institutional vested interests and compelling societal pressures mediated through pragmatic gradualism.

With this consciousness and sensitivity, all the activities and exposures are systematically planned with a view to promoting an integrated development in its real sense- incorporating right value system, developing the skills of living together with others and for others, instilling an awareness of their own role and obligation in the society around them.

Cyber Bullying

The harmful effects from school hallways to an all day exposure of advanced technology like high speed internet Laptops, Tablets, Smart phone and Smart watches are made very clear by the resource person honourable Judge J. Tamilarasi, in the National Workshop conducted on 18.11.2015. The meaning of cyber bullying, laws and legal aspects of cyber bullying were elaborated by Dr. Debarathi Halder the other resource person. The effective management of stressful cyber bullying experiences are brought out by Dr. Paulin Suganthi. The workshop was organized by Rev.Sr.Dr.A.Nirmala Devi, the Dean and Vice-principal of the college.

National Level Conference

Two day National Level conference on Teaching and Learning of / with through English: Across Continents was held on 08.02.2016 & 09.02.2016 in collaboration with TJELLS. Dr. John De Britto, Registrar of M.S.University, was the chief guest. Dr.K. Balasubramanian, Former Prof. Department of English, SRM University, Dr. Joel, Former Principal, Nazareth Margoschis College, Dr.R.Rajeswari, Principal of the College felicitated the function. The versatile experts mesmerized the students regarding the usage of English and ways and means to improve the communication skill. The inspiring valedictory address given by Dr.R. Pandian, the Regional Joint Director of Collegiate Education was on fostering values among teachers and students. It was successfully organized by Rev.Sr.Dr.A. Nirmala Devi,Dean and Vice-principal of the College.

Seminar on Professionalism of Teachers in the knowledge era

One day seminar on "Professionalism of Teachers in the Knowledge Era" was held on 18.04.2016. Dr.B. William Dharmaraja, HOD, Department of Education, Manonmaniam Sundaranar University was the resource person. He enumerated the professional characteristics of effective and efficient features with life episodes. The students were kept alert throughout the sessions through his inter active mode of delivery. It was successfully organized by Dr.A. Faritha Begam, Associate Professor of Education of the College.

Staff Enrichment Programme

Two days workshop on "Deepening Growth Awareness" was organized by Rev.Sr.M. Lily Pushpam, Secretary of the college to make the faculty to be more dynamic and empowered on 28.12.2015 to 29.12.2015. Rev.Fr.Emile Coelho from Jamshedpur was the resource person who enthralled the staff with his resourceful speech regarding how to face the problems and how to gain insight about the problems, which help us for individual progress and maturity.

Staff Enhancement

The staff members are fully aware of the dictum "Teachers should drink water from a running brook and not from a stagnant pool". Hence they are keen in attending conference to update their skill with the ever widening knowledge spectrum.

6.3.3 Examination and Evaluation

- Using various techniques of evaluation such as – observation, interview, Counselling session, Intermittent tests, internal tests model examination, feed back after micro and macro teaching, Feed back after internal tests, drafting the own examination scheme.
- Carrying out the assessment process in various situations like class room participation, library reference, laboratory activity, sports involvement,

practice teaching, field trips, and fine arts competition this enables over-all assessment of the integrated personality of every student teacher.

- Assessment is mainly performance-based. The college considers evaluation as the total assessment of the desired and expected changes in the various dimensions of the behaviours of the students. Which are well defined through the institutional and course objectives.
- Assessment is mainly performance based and evaluated skills and ability to apply knowledge they have acquired. It comprises internal tests, continuous assessment, unit test, practical test, course work assessment (written assignment/practicum, presentation of ideas, participation in the class, debates, preparation and display of teaching aids, micro teaching sessions, writing the lesson plan and executing the plan). Each and every outcome of the student is assessed on the basis of the performance in theory and practical.
- Internal and External evaluation for M.Ed. and M.Phil thesis.
- For each paper there is both continuous Internal Assessment (CIA) during the semester by the course teacher and external assessment at the end of the semester by external examiners. The internal and external assessment ratio will be 25:75. All theory question papers for semester examination will be set by external examiners. Question paper scrutiny committee to scrutinize the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers. There is single valuation for the B.Ed answer scripts, there will be double valuation for M.Ed and M.Phil scripts. The B.Ed, M.Ed. and M.Phil papers will be valued by the external examiners.
- After the implementation of course structure for the NCTE two year structure the mode of assessment for the EPC course (Enhancing professional capacities) is only Internal for 50 marks.

B.ED. SCHEME OF EXAMINATION

Internal Assessment (Theory)

The student teachers are evaluated according to their performance in

a) Preparation and Presentation of Assignment	:	10 marks
b) Two Tests	:	15 marks
Total	:	**25** Marks

External Evaluation (Theory) For each Theory Paper:

Sl.No	**Type of Questions**	**No. Of Questions**	**Marks**	**Total Marks**
1	Short Answer Type (50 Words) Half a page (50 words)	10 (compulsory)	2	20
2	Short Essay Type (2 Pages) 200 words	5 out of 8	5	25
3	Long Essay Type 750 words	2 (Internal Choice)	15	30
			Total	**75**

M.E d. SCHEME OF EXAMINATION

Internal Assessment – Theory

The Scholars are evaluated according to their performance in

a) Preparation and Presentation of Assignments : 10 marks

b) Two Tests : 15 marks

c) Total : **25 marks**

External Evaluation – Theory

Sl. No.	**Type of Questions**	**No. of Questions**	**Marks**	**Total Marks**
1.	Short Essay Type (200 Words)	6 out of 8	5	30
2.	Long Essay Type (750 Words)	3 (Internal choice)	15	45
Total				**75**

M.Phil. SCHEME OF EXAMINATION

Internal Assessment (Theory) –M.Phil.

The Scholars are evaluated according to their performance in

a) Preparation and Presentation of Assignments : 10 marks

b) Two tests : 15 marks

c) Total : **25 marks**

External Evaluation – Theory

Sl. No.	Type of Questions	No. of Questions	Marks	Total Marks
1.	Short Essay Type (200 Words)	6 out of 8	5	30
2.	Long Essay Type (750 Words)	3 (Internal choice)	15	45
Total				**75**

6.3.4 Research and Development

- Research Promotion Committee is formed and research related materials are made available for the entire faculty.
- Research colloquiums are conducted once in every three months.
- Students are encouraged to present their research papers in national and international conference.
- Teachers are given chance to publish their research articles in the jthenal 'Inigo Edu Research 'published by St. Ignatius College of Education .
- A well equipped research centre functions with numbers of computers linked with internet also Wi-Fi facility for students who undertake research at masters and doctorate level.
- The institution encourages individual and collaborative action researchers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The students are privileged to have and make use of a well-equipped library.

- The library provides Wi-Fi facilities for the research scholars.
- It consists of 16,700 books.
- The library subscribed 37 journals10 peer reviewed International 6 journals with online and print for the benefits of the staff, students and research scholars.
- OPAC facility is provided for the users.
- We have upgraded the system with "ROVAN Technology" to maximize the library usage.
- Book bank facilities are available for the benefits of the students.
- We have institutional membership with INFLIBNET,N-List &DELNET
- The faculty members prepare reading materials downloaded from the internet.
- Various types of instructional aids, educational innovations and evaluation techniques are downloaded by visiting various websites.
- M.Ed., M.Phil. and Ph.D. students visit the websites to glean research topics, research tools and related literature.
- INFLIBNET extends the opportunities of making reference from networking of other libraries.
- We enhance the service by using latest and modern ICT in the library.
- The horizon of the user community expands rapidly.
- TNOU / M.K.U. Bharathidasan University Distance Education
- Students are benefited by the service.
- To emphasize the importance of library to the teacher community the Reader's Club conducted a seminar on Innovative uses of Library and Digital Library.

6.3.6 *Human Resource* Management

The most important support that a teacher may aspire to is an over-all institutional culture and commitment to the pursuit of excellence, combined

with discipline. Teachers are also given sufficient freedom to use their capacity for initiative and innovation in the way they teach. The institution endeavours to the utmost to ensure that no impediments remain in the way of efficient teaching.

The research interests of teachers are encouraged and their achievements specially applauded. The initiatives of teachers are encouraged.

Faculty members have been involved in evolving curricula for 2 year B.Ed, M.Ed courses.

They meet frequently and discuss matters pertaining to curriculum, teaching and other related practices with the collaborative spirit.

All the Resources are pooled together to bring the effective curriculum for B.Ed, M.Ed courses.

6.3.7 Faculty and Staff recruitment

Keeping alive the college autonomous status, the Faculty and Staff Recruitment follows the procedures as laid down from time-to-time by the State Government. UGC guidelines and the norms of Tamil Nadu Teacher Education University are followed for the recruitment of faculty for the Institution. This academic year there were no new recruitments.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

B.Ed-159,
M.Ed-3
M.Phil-11

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated ---

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A.G Audit Madurai	Yes	JDCE Tirunelveli
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ✓ No

For PG Programmes Yes ✓ No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college has taken several initiatives to ensure better standards to improve accuracy, efficiency and transparency in the various steps involved in the conduct and declaration of results of examination.

- Semester pattern of examination is introduced.
- More specifically the college has initiated following examination related reforms.

- Steps have been taken to minimize the errors and mistakes and ensure better accuracy and efficiency during question paper setting, conduct of examination, entry of marks on the answer book, mark lists, Ledgers and statement of marks.
- Issue of Hall Tickets with Reg:No, Name, Course and Examination schedule.
- Computer operators for direct entry of marks on computer.
- Provision for revaluation of assessed answer books.
- Total transparency in the internal marks.
- Academic calendar is prepared and followed by the institution for its various activities like tests, Semester Examinations, Practical Examinations, Viva-Voce Examination and other activities.
- Comprehensive question bank is prepared by the experts.
- Question paper Scrutiny committee to scrutinize the question papers to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- Choice based credit system is introduced.
- Candidates are permitted to apply for revaluation within 7 days from the date of publication of results.
- The examinations system is completely computerized, Data entry of examination applications, students data, Examination schedule, seating arrangement. Attendance Register, Valuation work, preparation of course wise results, upload of the semester Examination results in the college website, preparation of mark sheets, are computerized.
- The average time taken by the college for declaration of examination results is 10 days. The results are released in the college website.
- Tabulation registers are prepared and submitted to the Tamil Nadu Teacher Education University, Chennai.
- The Evaluation process is made to be continuous, objective and multi-criteria based.

- Using various techniques of evaluation such as – observation, interview, Counselling session, Intermittent tests, internal tests model examination, feed back after micro and macro teaching, Feed back after internal tests, drafting the own examination scheme.
- Carrying out the assessment process in various situations like class room participation, library reference, laboratory activity, sports involvement, practice teaching, field trips, and fine arts competition this enables over-all assessment of the integrated personality of every student teacher.
- Assessment is mainly performance-based. The college considers evaluation as the total assessment of the desired and expected changes in the various dimensions of the behaviours of the students which are well defined through the institutional and course objectives.
- Assessment is mainly performance based and evaluated skills and ability to apply knowledge they have acquired. It comprises internal tests, continuous assessment, unit test, practical test, course work assessment (written assignment/practicum, presentation of ideas, and participation in the class, debates, preparation and display of teaching aids, micro teaching sessions, writing the lesson plan and executing the plan). Each and every outcome of the student is assessed on the basis of the performance in theory and practical.
- Internal and External evaluation for M.Ed. and M.Phil thesis.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

University renders support to the college to function effectively knowing the Performance in all the levels.

6.11 Activities and support from the Alumni Association

The Alumni Association have a pleasant get together once a year.

An executive meeting is held to decide upon the date, venue, programme and plan of function. During the alumni meeting the office bearer's session discusses about the execution of the objectives of the Association.

Activities

- The alumni have endowed a general proficiency prize for B.Ed. students.
- **Every year 10 B.Ed. students are awarded scholarship of Rs. 2000/- each**.
- The alumni also funds for the extension programmes organized by the institution.
- The alumni members are invited as Resource persons for club meetings and seminars.

6.12 **Activities and support from the Parent – Teacher Association**

The Parent – Teacher Association members have a pleasant get-together, the parents are contacted in person through letters. An executive meeting is held in order to decide upon date venue programme and plan of function. During the meeting, the members discuss about the execution of the objectives of the Association.

Suggestions given by the parents.

- Very good interaction between the teachers and parents revealed conducive atmosphere for their wards.
- They appreciated Study habits of students and their achievements. Evaluation pattern, prizes awarded were well explained.
- Students were encouraged to participate in competitions to bring out their innate talents and to develop their personality.
- The academic programme was appreciated by the parents.

Parents were given opportunity to clarify the doubts regarding test, assignments and project work and students teaching in various schools.

6.13 Development programmes for support staff

Every year, orientation programmes are conducted for the support staff of the college

6.14 Initiatives taken by the institution to make the campus eco-friendly

We believe in promoting a society which cares: cares to protect, preserve and conserve. Realizing the importance of sustainable development many activities are undertaken to make the campus environmentally friendly and students sensitive to the ecological issues. Some activities include the introduction of eco-friendly paper cups

1. Keep the campus clean.
2. Encouraged to save water and electricity.
3. Keep the toilets clean.
4. Encouraged to plant trees
5. Encouraged to present tree/plant saplings for the birthdays of the students instead of cakes/sweets.
6. Constructive use of vegetables /fruits wastes as manure.
7. All the students are encouraged to eat nutritious natural, organic green vegetables , grains and cereals

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Staff Enrichment Programme

Two days Worksop on "Deepening Growth Awareness" was organized by Rev.Sr.M. Lily Pushpam, Secretary of the college to make the faculty to be more dynamic and empowered on 28.12.2015 to 29.12.2015. Rev.Fr.Emile Coelho from Jamshedpur was the Resource person who enthralled the staff with his Resourceful speech regarding how to face the problems and how to gain insight about the problems, which help us for individual progress and maturity.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Every year Bridge Course is conducted to improve the communication skills and English Knowledge/language of the students.
- Orientation programme is organized to help the all round development of the students.
- Remedial classes for slow learners to improve their academic performance.
- Different exposure programmes to the special schools, science centre, and Educational tour are arranged from the institution.
- Brain storming session, quiz programs are conducted for fast learners.
- Students are given training in socially useful productive work. They are expected to prepare and participate in socially productive work. They are given exposure to stage arrangement, flower arrangement, kolam and rangoli to unveil their creative potential.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

A. Admission Policy

- Enfolding candidates from socially and economically backward.
- Admission for the first generation graduates.

B. Orientation

- Teaching Orientation for students.
- Personality Development programme.
- Bridge course in English
- Italic handwriting Orientation.

C. Closer vicinity of Model School

- Firsthand knowledge of school programme both academic and non-academic.
- Macro observation classes.
- Demonstration of model lessons by school teachers.
- Practice teaching and intensive teaching.

- Co celebration of National days and festivals.
- Resource persons to address on ALM, innovative method and eco-protection.

D. Promotion of Research

- Research Promotion Committee is formed and research related materials are made available for the entire faculty.
- Research colloquiums are conducted once in every three months.
- Students are encouraged to present their research papers in National and International conferences.
- Teachers are given chance to publish their research articles in the journal "Inigo Edu Research published by St.Ignatius College of Education.

7.4 Contribution to environmental awareness / protection

Rally on Dengue Awareness

As per the orders of Tamil Nadu Government Food Safety and Standard Authoritative of India we organized a rally on 'Dengue awareness' in Tirunelveli District on 06.11.2015. Dr.Mr.Karunagaran, the District Collector and Mayor Mrs. Bhuvaneswari declared the rally open. The college students along with the staff members and the students from various schools participated and witnessed their role in developing a healthy society.

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7.5 Whether environmental audit was conducted? **Yes** ✓ **No** ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Interfaith dialogue and seminars are organised periodically to internalize the spirit of religious ,emotional and social integration
- The college serves successfully for the following distance education programmes
- TNOU-B.Ed
- MKU-B.Ed
- Bharathidasan University-M.Ed
- Establishing rapport and creating interest in teacher trainees through their visit to special schools familiarising them with curriculum.
- Steps taken to familiarize the student teachers against ostracization against HIV infected children and interacting with them

8. **Plans of institution for next year**

1. To embark minor and major Research Projects
2. To organize research workshops, seminars & conferences
3. To sensitize ICT learning Resources
4. To conduct a National level seminar on Gender based issues in Education.

Sr. A. Nirmala Devi

Rev.Sr.Dr.A.Nirmala Devi

Signature of the Coordinator, IQAC

R. Rajeswari 29.9.16

Dr.R.Rajeswari

Signature of the Chairperson, IQAC

PRINCIPAL
ST. IGNATIUS' COLLEGE OF EDUCATION
(AUTONOMOUS)
PALAYAMKOTTAI - 627 002

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