



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ST.IGNATIUS COLLEGE OF EDUCATION
Name of the head of the Institution	Rev.Dr.A.Nirmala Devi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443450651
Registered Email	ign_edn@rediffmail.com
Alternate Email	iqac20ign@gmail.com
Address	7, Punithavathiyar Street, Palayamkottai
City/Town	Tirunelveli
State/UT	Tamil Nadu
Pincode	627002

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	04-Jun-2009
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.E.C.Punitha
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443583079
Registered Email	elcypunitha@gmail.com
Alternate Email	ign_edn@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.ignatiuscollegeofeducation.com/pdf/aqar/aqar17-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ignatiuscollegeofeducation.com/pdf/Academic_calender_2018_19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.10	2011	16-Sep-2011	15-Sep-2016

6. Date of Establishment of IQAC	11-Oct-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Academic and Administrative Audit	27-Mar-2019 1	361
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2018 365	800000
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2019 365	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Enhancement of Quality of Faculty through Faculty development Programme
- Skill development of learners for selflearning and online learning
- Creating opportunities for active participation in Seminars and workshops
- Research journals and magazines are subscribed and the library is updated for encouraging the staff and students in Research Methodology and Educational research
- Prospective teachers are formed to serve the society through extension activities and field programmes

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To encourage first year students to qualify in the Bridge courses: Communicative English and Italic Writing Skills.	Bridge courses like Communicative English Course, Italics Writing Skill course were introduced to enable the first year students to develop their spoken English skills and legible Italic writing skills. Timetable was prepared and faculties in charge of Bridge courses were instructed to carry out the Bridge course sessions effectively from 25.06.2018 to 11.07.2018. The students gained motivation and selfconfidence in speaking English and writing in Italics after the completion of their bridge courses. After gaining expertise through regular practice student teachers are encouraged to write in italics in record notebooks and assignments submitted.
To motivate faculty to organize seminars and workshops and to conduct Faculty Development Programme.	International Seminar -1, State Seminars - 3, Workshops - 10 were organized successfully in various topics. Many faculties and students participated and benefitted from the seminars and workshops conducted. Faculty Development Programme was organized on 20.09.2018 enriching faculty with effective mentoring techniques. Staff Enhancement Programme was organized for two days, 04.10.2018 & 05.10.2018 on topic "Theme Centered Interaction" enriching faculty with concepts of group therapy and group dynamics.
To support faculty, publish books on their interested subjects.	Discussions were made and planned to bring about publications in future.
To update the library with e-resources and latest version of books and subscription of more educational magazines and journals.	Our library was equipped with DELNET for encouraging e-learning and assessing e-resources. In order to strengthen the knowledge resources of the library 212 books were procured 21 journals were subscribed. Faculty and students were asked to use library consistently and motivated to be maintain perseverance towards gaining and updating their knowledge.
To provide secured Wi-Fi facilities to students and faculty for educational	The students and faculty were provided with computers with good internet

reference of available on-line resources.	connectivity within the campus. It is planned to provide secured public Wi-Fi connections within college campus from next year.
To conduct sports meet for encouraging students to give importance for physical health.	Organized TNTEU district level Intercollegiate sports meet and Cultural competition on 28.01.2019 & 29.01.2019. Students from many colleges in our district participated in the sports meet and cultural competition. Our Students were motivated to care and maintain their physical wellness. Our students not only won medals but behaved well-disciplined anticipating the given chances which proved their interest, credibility and excellence in sports.
To encourage faculty members to counsel students who needs psychological counseling.	Faculty equipped with Psychological counselling procedures were assigned to counsel students with acute emotional problems and problems related to their academic progress. This initiative recuperates the wellness of the mind and spirit of the students. Establishment of 'Counseling Cell' with clinical psychologist has been planned to be organized from next academic year.
To get feedback from students of all departments.	Structured feedback is collected and critically analyzed as a cooperative task. Improving the performance of faculty, assessing the effectiveness of instructional strategies followed are the net results.
To train students qualify for competitive exams in teaching profession.	Model Teacher Eligibility Test (TET) was conducted on 25.09.2018 to equip the students to get qualified for their professional competitive exam of Tamilnadu Government.
To initiate students participate in add-on courses like Yoga and ICT.	To initiate students participate in add-on courses like Yoga and ICT.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	20-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>St. Ignatius College of Education(Autonomous) Palayamkottai</p> <p>Management Information System Staff 1. All benefits for Teachers(Aided Staff) 2. IFHRMS 3. EPF (Management Staff) 4. ESI(Management Staff) 5. Refresher Course/Orientation Course 6. Issuing Certificate - Salary Certificate, Service Certificate, Bonafide Certificate 7. Management Salary through Bank 8. Maintaining Aquitance Students 1. Admission 2. Scholarship a. Minority b. BC/MBC SC/ST c. BD 3. Issuing Certificate - Transfer Certificate, Attendance Certificate, Bonafide Certificate 4. Attendance (Biometric) Finance 1. UGCPFMS 2. Financial Statement 3. Management Expenditure - Cash on Hand and Cash on Bank Building 1. Stability 2. Fire 3. Sanitary 4. Building License 5. Fire Safety Equipment Maintenance</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	B.Ed	Education	27/06/2018
MEd	M.Ed	Education	27/06/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BEd	Education	27/06/2018	EPC - III - Art And Craft - I [Semester - I] FEPCAC	27/06/2018

BEd	Education	27/06/2018	Pedagogy Of Language - English - I [Semester-1] FBEPLE	27/06/2018
BEd	Education	27/06/2018	Strengthening Language Proficiency and Managerial Skills [Semester - I] - FBEP SL	27/06/2018
BEd	Education	27/06/2018	Pedagogy Of Language - English- II [Semester-II] SBEPLE	27/06/2018
BEd	Education	27/06/2018	Physical Education and Yoga - II [SEMESTER II] SEPCPY	27/06/2018
BEd	Education	27/06/2018	Library And Information Science - II [SEMESTER - II] SEPCLS	27/06/2018
BEd	Education	27/06/2018	EPC - IV - Art And Craft - I [Semester - II] SEPCAC	27/06/2018
BEd	Education	27/06/2018	Information And Communication Technology In Education [Semester IV] LBEP E8	27/06/2018
MEd	Education	27/06/2018	Guidance And Counselling [Semester - I] FMPCGC	27/06/2018
MEd	Education	27/06/2018	Yoga And Holistic Education [SEMESTER - I] FMTYHE	27/06/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Education	27/06/2018

BEd	Education	27/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education/Elective	27/06/2018
MEd	Education/Elective	27/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English	27/06/2018	166
Yoga Practices	27/06/2018	166
Computer Course	27/06/2018	166
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	153
MEd	Education	2
MPhil	Education	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The analysis of the feedback received from the students and other stakeholders revealed that the overall institutional climate is conducive for adequate learning. The teacher-pupil relationship, curriculum, curricular transactions, discipline, and the administrative practices, exposure, and hands-on experiences in various technological gadgets are good and this instil in them the quality needed to become successful teachers. Students feedback is obtained with the help of structured questionnaire. Feedback so obtained is analysed dimension wise. Teachers are provided with their respective feedback along with suggestions related to the areas of improvement. Separate feedback is also collected from the alumni of the college and their suggestions are recorded and critically analysed.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	235	166
MEd	Education	50	1	0
MPhil	Education	15	5	3

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	315	0	26	0	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	26	59	9	4	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENTS MENTORING SYSTEM The Institute is emphasising towards enhancement of enhancing the institutional ambience to better serve the needs of an ever-changing and dynamic learning community. Effective mentoring begins with the faculty and depends on the healthy relationship between faculty and students. Institution assigns faculties for providing guidance for each year from admission until the graduation for the same batch. Students Mentoring System in the college help the students to strengthen their varied capabilities and to build an interpersonal relationship between the teachers and students. Each teacher is assigned to mentor 12 students. They also provide advice related to the selection of electives, career guidance and personal problems. The mentors act as guides to the students. Mentors communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them develop further in their areas of interest. Mentors are assigned to monitor and guide students all through the two years. Mentors coordinate with the parents regarding the progress of the students. They meet their group of students at least twice a month and continuously monitor, counsel, guide and motivate the students in all academic matters. They advise students in their career development/professional guidance and keep contact with the students even after their graduation. They maintain a detailed progressive record of the student. All mentors are expected to keep a confidential datasheet about their students, "mentors assessment of students" which records a report of mentoring done by the teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
321	26	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	2	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Nirmala Devi	Principal(in-charge)	Global Achievers Award for Education Excellence in Asia Pacific Achievers summit on globalization of Economic Growth and Social Development on 8th July 2018 at Tashkent,Uzbekistan
2018	Dr. Nirmala Devi	Principal(in-charge)	Indian Achievers Gold Medal Award-2018 on 26th August 2018 IN Bengaluru given by Secretary members of All India Achievements and Research Academy,New Delhi
2018	Dr. Nirmala Devi	Principal(in-charge)	Best Achiever Award from Lions International District 324-B4 and Team Trust,Tirunelvelion 9.12.2018
2019	Dr. Nirmala Devi	Principal(in-charge)	The Icon of Women in International Womens day celebration organized by District Library, Tirunelveli on 8 th March 2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
MPhil	M.Phil	II	20/08/2019	09/09/2019
MEd	M.Ed	IV	02/05/2019	21/05/2019
BEd	B.Ed	II/IV	26/04/2019	21/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	321	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Programme%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M. Phil.	MPhil	Education	3	3	100
M.Ed	MEd	Education	2	2	100
B. Ed.	BEd	Education	149	149	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Student%20Satisfaction%20Survey%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	31/12/2019	NIL
International	NIL	NIL	31/12/2019	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on, "St. Ignatius Loyola – an Educational Thinker"	Education	31/07/2018
Workshop on "Effective Communication in English"	English	10/08/2018
National Seminar on "Full Wellness"	Education	20/08/2018
Workshop on, "Introduction to online courses"	Computer Science	24/08/2018
Staff Enhancement Program on "Personality Development"	IQAC	04/10/2018
Workshop on, "Creative Training for Effective Teaching"	Art and Craft	16/10/2018
Seminar on "Global warming and natural resources depletion"	Bio Science	17/10/2018
National Seminar on 'Towards Gender Sensitivity: an Eclectic Perspective'	Education	20/11/2018
Seminar on "Enhancing Attitudinal Skills and Values"	Education	11/01/2019
International Workshop on "Theme Centered Interaction"	Education	16/01/2019
Seminar on "Cyber Crime"	Computer Science	25/03/2019
National Seminar on	Bio Science	26/03/2019

'Moving Towards Plastic Free Future'		
Seminar on "Media Analysis"	Computer Science	29/03/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Global Achievers Award For Education Excellence	Rev. Sr. Dr. A. Nirmala Devi	Asia Pacific Achiever's summit	08/07/2018	Outstanding achievements and remarkable role in the field of Education
Indian Achievers Gold Medal - 2018	Rev. Sr. Dr. A. Nirmala Devi	All India Achievers and Research Academy	26/08/2018	Outstanding achievements and service in the field of Education
Best Achiever Award	Rev. Sr. Dr. A. Nirmala Devi	Lions International District 324-B4 and Team Trust, Tirunelveli	09/12/2018	Achievements and service in the field of Education
The Icon of Women	Rev. Sr. Dr. A. Nirmala Devi	District Library, Tirunelveli	08/03/2019	Service and Achievements in the field of Education
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	31/12/2019
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	4

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	-	0	0
International	Rev. Sr. Landrada Research Centre	1	5.7
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	20
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Published	0	31/12/2019
NIL	Filed	0	31/12/2019
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	0	0
NIL	NIL	NIL	2018	0	0	0
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	0
NIL	NIL	NIL	2019	0	0	0
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	75	0	25
Presented papers	5	29	0	0
Resource persons	0	8	0	14
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the	Title of the	Agency seeking /	Revenue generated	Number of trainees
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Consultan(s) department	programme	training	(amount in rupees)	
NIL	NIL	NIL	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit to "Thozhamai Illam" (09.03.2019 10.03.2019)	Thozhamai Illam, Tirunelveli	10	25
Visit to Vidiyal (07.02.2019 08.03.2019)	Vidiyal, Alangulam	2	166
Inter- Collegiate Sports Meet and Cultural Competitions (28.01.2019 29.01.2019)	Tamilnadu Teacher Education University, Chennai	2	35
Awareness on Child Abuse and Child Abandonment - Human Chain (16.11.2018)	Child help line 1098 of Social Welfare Department of Indian Government, St. Ignatius College of Education and St. Xaviers College of Education	25	321
Street Theatre Art Training Program (01.11.2018 to 03.11.2018)	Buddhar Kalaikuzhu, Vedandhangal	3	24
Joy of Giving - Visit to home for Abandoned Children (29.10.2018)	Saranalayam, Tirunelveli	10	166
St. Xavier's College of Education and St. Johns College of Education	Bharat Institute of Education, Elathur, Tenkasi	2	28
Awareness Rally on No to Plastic and Yes to Helmet (25.09.2018)	St. Xavier's College of Education and St. Johns College of Education	25	321
Camp at Gaja Cyclone Struck Area (11.12.2018 to	"Kalangarai Iyakkam" run by Jesuit Fathers	2	15

18.12.2018)

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Rally on No to Plastic and Yes to Helmet	St. Xavier's College of Education and St. Johns College of Education	Rally on Plastic Awareness (25.09.2018)	25	321
Camp at Gaja Cyclone Struck Area	"Kalangarai Iyakkam" run by Jesuit Fathers	Educational support and psychological counselling (11.12.2018 - 18.12.2018)	2	15
Joy of Giving	Saranalayam, Tirunelveli	Visit to home for Abandoned Children (29.10.2018)	10	166
Street Theatre Art	Buddhar Kalaikuzhu, Vedandhangal	Street Theatre Art Training Program (01.11.2018 - 03.11.2018)	3	24
Awareness on Child Abuse and Child Abandonment - Human Chain	Child help line 1098 of Social Welfare Department of Indian Government and St. Xaviers College of Education	Human Chain (16.11.2018)	25	421
Vidiyal	Vidiyal, Alangulam	Visit to Vidiyal (07.02.2019 - 08.02.2019)	5	166
Thozhamai Illam	Thozhamai Illam, Tirunelveli	Visit to "Thozhamai Illam" (09.03.2019)	5	25

		10.03.2019)		
Clean India	Urban Rotary Club, Tirunelveli	Collecting Plastic Waste, and an Awareness Programme on Plastic Waste (28.09.2018 - 30.09.2018)	2	166
Tree Plantation	Urban Rotary club, Tirunelveli	Citizenship Training Camp (28.09.2018 - 30.09.2018)	2	166
Health	PHC, Samadanapuram	Distribution of Nilavembu Decoction (Prevention of Dengue)	2	321
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FDP on "Effective Mentors" (20.09.2018)	25+15	St. Xavier's College of Education	1
Teachers Day Celebration (05.09.2018)	166 + 100	St. Ignatius College of Education and St. Xavier's College of Education	1
Awareness Rally on No to Plastic and Yes to Helmet (25.09.2018)	166+100+100	St. Ignatius College of Education, St. Xavier's College of Education St. John's College of Education	1
Awareness on Child Abuse and Child Abandonment - Human Chain	166+155+100	Child help line 1098 of Social Welfare Department of Indian Government, St. Ignatius College of Education and St. Xaviers College of Education	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Job Training	School Internship	Government Girls Hr. Sec. School, Pettai	30/07/2018	28/11/2018	2
Job Training	School Internship	Mary Sargent Hr. Sec. School, Pala yamkottai	30/07/2018	28/11/2018	7
Job Training	School Internship	St. Joseph's Convent Hr. Sec. School, N.G.O. Colony, Jawahar Nagar	30/07/2018	28/11/2018	7
Job Training	School Internship	St. Ignatius Convent Hr. Sec. School, Palayamkotta i.	30/07/2018	28/11/2018	28
Job Training	School Inter nshipSchool Internship	Sarah Tucker Girls Hr. Sec. School, Palayamkotta i	30/07/2018	28/11/2018	10
Job Training	School Inter nshipSchool Internship	Child Jesus Hr. Sec. School, Palayamkotta	30/07/2018	28/11/2018	9
Job Training	School Inter nshipSchool Internship	Christhu Raja Hr. Sec. School, Palayamkotta i	30/07/2018	28/11/2018	5
Job Training	School Inter nshipSchool Internship	Municipal Girls Hr. Sec. School, Kallanai	30/07/2018	28/11/2018	12
Job Training	School Inter nshipSchool Internship	Muslim Hr. Sec. School, Melapalayam	30/07/2018	28/11/2018	6
Job Training	School Inter nshipSchool Internship	Muslim Girls Hr. Sec. School, Melapalayam	30/07/2018	28/11/2018	2

[View File](#)

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St. Xavier's College of Education, Palayamkottai	21/10/2019	Educational Consultancy Services for the mutual growth of each institution	2
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	242900

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ROVAN	Partially	4.5	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14542	1362937	163	66851	14705	1429788
Reference Books	3431	584116	49	14195	3480	598311
e-Books	80409	19650	0	0	80409	19650
Journals	20	15600	0	0	20	15600
e-Journals	3828	19650	0	0	3828	19650

Digital Database	4	0	0	0	4	0
CD & Video	200	45550	0	0	200	45550
Library Automation	1	100000	0	0	1	100000
Weeding (hard & soft)	1783	115750	0	0	1783	115750
Others (specify)	3594	0	0	0	3594	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	86	50	10	0	0	12	17	10	7
Added	0	0	0	0	0	0	0	0	0
Total	86	50	10	0	0	12	17	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	544609.37	1300000	999510.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Policies and Principles for Library, Laboratories and Sports Complex We strictly follow certain procedures and policies for maintaining and utilizing academic and support facilities such as laboratories, library, sports room, etc. In our library we follow manually and semi automated procedures to maintain discipline and proper usage of Journals, magazine, thesis, news papers, books, etc. Library is equipped with the following procedures ? Gate register (Automated) ? Maintaining entry register (Automated) ? Maintaining stock register ? Maintaining issue register ? Following token system for students to read books (Partially automated / manuel) ? Utilizing OPAC (Online Public Access Catalog) for searching books ? Maintaining catalog for thesis reference separately ? Having Bar-coding System in our library ? Maintaining book bank register Students those who have been given books for reference, they have to hand over all the books at the end of each semester. If anybody fails to hand over the books they will be asked to purchase same books and hand over to the library. If not they have to pay the actual amount of that particular book. We have Physical science, biological science, computer science laboratories. Each laboratory is equipped with necessary equipments and apparatus. To maintain and utilize them in a proper way, we strictly follow some policies and procedures as follow ? Maintaining attendance register ? Maintaining stock register ? Maintaining breakage register ? Maintaining consumable register ? Maintaining issue register Each department assigns particular volunteers for maintaining laboratory equipments and apparatus. They select group in-charge to monitor discipline and one representative is selected to convey the important information regarding lab particulars to the concern staff members. We have separate room for keeping sports equipments in our campus. This room is under the control of physical director of our college. Frequently we conduct exercises and yoga practices for our students. Whenever we have games period, our physical director leads our students to the playground. Computer laboratory is fully equipped with air conditioner and High speed Wi-Fi connection. The computer laboratory is under the control of Assistant Professor of Computer Science. Log book and stock register is maintained in our laboratory. We follow unique principles and procedures in our laboratory, library, sports complex, etc. According to the nature of physical and academic equipments we have in our institution, the procedures and principles may vary. Principles of each laboratory, library and sports complex have been uploaded in our institutional website.

http://ignatiuscollegeofeducation.com/pdf/Lab_facility.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession	8	40000
Financial Support from Other Sources			
a) National	Minority Scholarship, BC/MBC/DNC, Sc/ST Scholarships	28	191115
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Street Theatre Art	01/11/2018	166	Buddhar Kalaikuzhu, Vedandhangaal
Remedial coaching	15/10/2018	20	St Ignatius College of Education
Art Craft and Italic Writing	07/07/2018	166	St Ignatius College of Education
Personal counselling and Mentoring	16/07/2018	166	St Ignatius College of Education
Yoga and Meditation	10/07/2018	166	Manavalai Kalai Mandrum, Arivu Thirukkoil, Tuticorin
ICT in Education	06/07/2018	166	St Ignatius College of Education
Communication skills - Spoken English	29/06/2018	166	Bitstep English Language Training, Perumalpuram
Soft skill development	28/06/2018	166	St Ignatius College of Education
Bridge course	25/06/2018	166	St Ignatius College of Education

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	TNET Coaching	155	155	1	0
2019	Campus interview	0	80	0	21

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Rose Mary Matric Higher Secondary School, Palayamkottai Little Flower Mat Hr Sec School, Palayamkottai Bell Mat Hr Sec School, Palayamkottai i St. Ignatius Convent Higher Secondary School, Palayamkottai Loyola Nursery and Primary school, Palayamkot	80	21	Rose Mary Model School, Palayamkottai Chinmaya Vidyalaya Matric Hr. Sec. School Sacred Heart Convent High School, Srivilliputtur. Servite Matric Hr Sec School, Samathanapuram Spectrum matriculation school, Elathur.	7	6

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed	Education	Gandhigram Rural Institute, Dindigul	PGDSI
2019	1	B.Ed	Education	Tamil university, Tanjavur	M.Sc. Mathematics
2019	1	B.Ed	Education	Alagappa University, Karaikudi	M.Sc. Mathematics
2019	1	B.Ed	Education	Alagappa University, Karaikudi	M.A. English
2019	1	B.Ed	Education	Annamalai University, Chithamparam	M.Sc Zoology
2019	1	B.Ed	Education	Annamalai	M.Sc

				University, Chithamparam .	Mathematics
2019	4	B.Ed	Education	Annamalai University, Chithamparam .	M.A. English
2019	1	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli	M.Sc Mathematics
2019	3	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli	M.A. English
2019	2	B.Ed	Education	The American College, Madurai	M.A. English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	16
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Intramurals	166
Fine Arts Competition	Institution	166
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A democratically chosen Chairperson, Secretary and a student from each optional group represent the students' council. All the student teachers admitted in the College are the members of the council. Talent groups are lead by student representatives and many councils have students' representation. Representation of students • Members in IQAC • Members in Anti-ragging Committee • Members in Fine Arts Committee • Members in Committee for Extension Activities For the academic year 2018-19 Miss. N. Vidhya served as the leader and R. Janaki Priya

served as the Secretary of the Student Council. Activities of Students council:
 • Students' council serves as the bridge between the management and students. • It plays a major role in the planning and organization of intramural cultural competitions, sports and games • It plans and organizes programmes during celebrations • The Students Council regulates the students in all the programmes conducted in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

640

5.4.3 – Alumni contribution during the year (in Rupees) :

41000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings/ activities organized by the Alumni Association : • Every year Proficiency prize was given to the students by the Alumni Association • Alumni Association allots scholarship for the students every year • Alumni meeting was held on 09.03.2019 - New president and executive members were selected by the members. • On 14.03.2019 new Secretary and Treasurer for the Alumni association was elected by the members. • Annual Alumni meeting was held on 23.03.2019. Our Alumna Dr. Hana Selvi Jancy, HOD, Dept. of Mathematics, Sarah Tucker College, Tirunelveli was the chief guest of the day. 153 students of the academic year 2015-2017 participated in the meet.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management is the pivot around which the team activities revolve around the envisioned goals resulting in the accomplishment of the institutional objectives. The conducive climate is maintained through participatory decentralised management. A team of teaching faculty and administrative staff shoulders the academic and administrative spheres of work. Priority is given for need-based planning of material and human resources. The Successful execution of these plans is due to the judicious, delegation of responsibilities among the academic and administrative staff members, team work, Impartial rapport between management, staff, and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students based on the norms of Tamil Nadu TNTEU (Tamil Nadu Teachers Education University). • Priority to economically poor and

socially deprived • An admission committee is formed and for selection of the students based on defined norms.

Industry Interaction / Collaboration

- An awareness Rally on "No to Plastic and Yes to Helmet" in collaboration with St. Xavier's College of Education and St. Johns College of Education to develop awareness among the public.
- An awareness human chain on "Child Abuse and Child Abandonment" in collaboration with Child help of Social Welfare Department of Indian Government and St. Xavier's College of Education was conducted.

Human Resource Management

- The staff, students and other stakeholders are encouraged to actively participate in institutional planning and administration.
- Registration fee paid by Management for presenting papers in the Seminar or Conference.
- Placing staff and students in various committees and distributing the various responsibilities in organizing programmes.
- Motivating the Staff to go for outreach programmes.
- Two Faculty Development Programmes.
- Distributing the academic work equally to all the staff members
- Encouraging all the staff members to participate in the extension activities.

Library, ICT and Physical Infrastructure / Instrumentation

Added Books for Reference and in Book bank. Free WiFi access in the library for accessing e-resources. Systems with LAN facility and internet connectivity is available in Computer Lab.

Research and Development

- Well established Centre for Research.
- Evolving appropriate rules and regulations for research scholars.
- Sharing the research facilities with neighbouring institutions.
- Publishing Seminar Proceedings with ISBN.
- Publishing Inigo Journal of Research
- Ph.D. Viva-voce was conducted for Four scholars and Doctoral Degree was awarded.

Examination and Evaluation

Maintaining transparency in evaluation and publication of results.

- Regularity in the conduct of internal and external examinations.
- Analysing the level of difference between internal and external marks in the awards committee.
- All the programmes in the college are evaluated by the staff members in the staff meeting.

Teaching and Learning

- Participatory Learning Methods.
- Enhancing experiential learning via

field visit and educational tour. • Use of Digital Resources for Teaching and Learning. • Course Plan prepared by the staff members. • Digital Lesson Plans are prepared by the teachers and students. • Individualised learning . • Teacher’s familiarity with digital teaching learning systems. • Team Teaching. • Selflearning materials (SIM) provided for the students. • Assignment and seminars are given for the students. • Intensive teaching practice for four months is provided for the B.Ed. students in the supporting schools. • Group Discussion method is followed in the classrooms.

Curriculum Development

i. Curriculum has been revised following the guidelines of NCTE model curriculum. More emphasis are given to employability, skill development courses. As per NCTE Regulations 2016, more number of electives were introduced. ii. Feedback from Alumni and experts from other premier institutions are considered and incorporated in the syllabus. iii. Updating syllabus every year in accordance with emerging local and global needs iv. Updating practicum for B.Ed., M.Ed. and M.Phil. students to suit the professional needs of teachers v. Choice based elective courses are provided vi. A separate course for Strengthening English Language Proficiency is offered to develop the communication skill of the prospective teachers. vii. Intensive Micro teaching practice is given to enrich the teaching behaviour of the prospective teachers. viii. Training on Lesson plan preparation is given to present the lesson effectively. ix. Peer Teaching is provided for improvement of their teaching. x. Training on yoga to develop physically fit individuals. xi. Development of Modern Theatre skills to become an innovative teacher. xii. Daily one hour is allotted for games or arts and crafts. xiii. Spoken English Course xiv. SWAYAM online courses are introduced and students are encouraged to enrol in any one of the courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • Monthly plan is sent to the individual staff through email. •

	<ul style="list-style-type: none"> Invitation for seminar, conference and workshop are sent through email to all the staff members. Article alert system in which the new arrival of articles is sent to the email of the staff members.
Administration	<ul style="list-style-type: none"> Students database are available in the Principal's office. Biometric system for staff and students to record their attendance. Communications through email or mobile phone. Monthly events are sent through mail for all staff members.
Finance and Accounts	<ul style="list-style-type: none"> Transaction through NEFT for registration of seminars or workshops. Salary for the staff through the banking system.
Student Admission and Support	<ul style="list-style-type: none"> College prospectus and application forms are available on the college website. Learning material for students is uploaded to the staff's individual website. Students' scholarships are directly deposited in their bank account. Concession in the course fee and mess fee for the needy.
Examination	<ul style="list-style-type: none"> Examination timetable is uploaded on the college website. Semester results are published on the website. Examination fees paid through online banking

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.E.C.Punitha	Two days workshop at Sadakathullah Appa College about Public Financial Management System	UGC- PFMS	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2018	Faculty Development Programme for Effective Mentors	NIL	20/09/2018	20/09/2018	23	0
2018	Staff Enhancement Programme on TCI (Theme Centered Interaction)	NIL	10/04/2018	11/04/2018	23	0
2019	Seminar on Leadership and Personality Development	NIL	28/03/2019	28/03/2019	23	0
2018	NIL	Training on e-filing	25/07/2018	25/07/2018	0	11
2018	NIL	PFMS Training	08/08/2018	08/08/2018	0	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Enrichment Programme on Effective Mentoring	23	20/09/2018	20/09/2018	1
Staff Enhancement Programme on TCI (Theme Centered Interaction)	23	04/10/2018	05/10/2018	2
Training Programme on EAT Module of Public Financial Management System (PFMS)	6	09/03/2019	09/03/2019	1
National Workshop on Applied	1	12/02/2019	16/02/2019	5

Research Methodology in Education/Psychology/ Physical Education				
State level Workshop on SPSS package	13	22/03/2018	22/03/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Workshops, Seminars and Faculty Development Programmes.	Training Programmes, Loans	ICM Financial Support for academic, hostel and medical support. Government Scholarship and Academic Awards

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal Financial Audit: Internal Financial Audit is done in our institution once in three months. It is done by the society of ICM with the auditor. It will examine financial accounts of the institution. The secretary of the society of ICM will submit the account to the auditor and they would verify it.</p> <p>External Financial Audit: External Financial Audit is conducted annually. The officers from Joint Directorate of Collegiate Education visit our college once in a year and examine the records maintained by our college regarding the income of our college and the expenditure details.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Different individuals (Mr V. Ramanathan, Mr. Anthony Joseph, TRIVENI CHEM TRADE, Madurai Kathiravan Stationary Shop, S. Sivasubramanian, Mrs. Christie Casmir)	42000	New Block Construction
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6.4.3 – Total corpus fund generated

2500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA Peer Team	Yes	ICM Management
Administrative	Yes	Joint Directorate of Collegiate Education	Yes	ICM Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The institution has a regular practice of collecting feedback from the parents. The viewpoints are analyzed and considered for implementation.
- The institution provides orientation to the parents about the Internship training programme. There is an open discussion on the year plan with the representatives of PTA.
- PTA members represent their views during administrative team visit.

6.5.3 – Development programmes for support staff (at least three)

- ? Tally training ? Training for e filing ? Training ESI, EPF calculation ? Digitalized SR maintenance ? Workshop on Public Financial Management system (PFMS) to make payment through PPA through bank for spending UGC autonomy Grant ? Training for vendor registration, interbank transfer, Expenditure, generating PPA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Enhanced Library e-resources
- ICT enabled classrooms
- Digitalized learning resources
- Mentor-Mentee system
- Remedial Coaching
- Coaching for Competitive exams: TNTET, NET, CTET, TRB

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC meeting 1	03/06/2018	03/06/2018	03/06/2018	8
2018	Bridge Course for students	25/06/2018	25/06/2018	11/07/2018	155
2018	Introductory class for E-library with DELNET	10/09/2018	10/09/2018	10/09/2018	155
2018	Faculty development programme for Effective mentors of their wards	20/09/2018	20/09/2018	20/09/2018	40

2018	IQAC meeting 2	01/11/2018	01/11/2018	01/11/2018	8
2019	IQAC meeting 3	04/01/2019	04/01/2019	04/01/2019	8
2019	IQAC meeting 4	05/05/2019	05/05/2019	05/05/2019	8
2019	International Workshop: Theme Centered Interaction.	16/01/2019	16/01/2019	20/01/2019	19
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Towards Gender Sensitivity: an Eclectic Perspective	20/11/2018	20/11/2018	211	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our institution has established a solar energy plant within our campus This system consists of 80 panels The total capacity of the system is 20,000 k.w (250 w X 80 panels 20,000 k w) We utilize the solar system in all possible way such as for administrative works, teaching-learning process, research, library purpose etc. Therefore, we are environmentally conscious through saving energy resources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	0
Rest Rooms	Yes	0
Braille Software/facilities	No	0
Scribes for examination	Yes	0
Provision for lift	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2018	0	1	18/10/2018	1	Visit to district science centre,	demonstration class on 'Liquid Nitrogen'	38
2018	1	1	11/12/2018	9	Service at Gaja cyclone affected area	Sanitation, Pollution control, Health and Hygiene	12
2018	0	1	19/01/2018	1	"Emergency care"	Awareness talk related to various accidents and dealt at length at how they can be treated.	336
2018	0	1	06/03/2018	3	Visit to district science centre, "Innovation festival 2018"	New aspects of making teaching learning materials	330

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic Calendar 2018-2019	16/07/2018	Motto, Mission, Vision, Objectives of the college and the professional ethics were clearly mentioned in the academic calendar. We have arranged special talks on values and ethics. We focus our activities on inculcation of value system to imbibe our motto "Virtue is our strongest Shield" in the minds of prospective teachers. Through tutor-ward system, the teacher educators serve as mentors to guide their

mentees in their personal and professional life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Signature campaign for world peace	22/03/2018	22/03/2018	336
Towards Gender Sensitivity an Eclectic Perspective	20/11/2018	20/11/2018	237
Enhancing Attitudinal Skills and Values	11/01/2019	11/12/2019	336
Tableau - Youth and Pivotal Issues of Society	18/02/2019	18/02/2019	166
Seminar on Cyber Crime	25/03/2019	25/03/2019	332

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Our Nature Lovers Association had organized a seminar on 6.02.2019, about Bio diversity and its Threats Our college in collaboration with St. Xaviers College of Education and St. Johns College of Education organized a rally on Plastic Awareness on 25.09.2018. In order to bring awareness about environment, our college organized a tableau on 18.02.2019 to make Plastic Free Environment Our institution had been installed with RO Water system We prohibit the usage of plastics within our campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Joy of Giving Introduction: The Joy of Giving is a popular world-wide concept which encourages the culture of giving among individuals and institutions alike - it is a great opportunity to show our social commitment, while also engaging our students and staff in a constructive and enjoyable way. They become the heroes, by contributing and actively participating to bring change in the lives of less privileged people. People around the world are waiting for someone to hold them and be there if they require help. The more we can hold them and give our little time, compassion can make a big difference in their lives. The joy of giving makes a person expand his or her life largely. The best part is, it gives a sense of satisfaction after doing your bit for people in your environment. In order to provide that sense of satisfaction to our prospective teachers every year, we were following "Joy of Giving". Objectives 1. To develop the attitude of social commitment. 2. To bring change in the lives of less privileged people. 3. To construct a positive relation with destitute people of society. 4. To train prospective teachers to be agents of social change. 5. To imbibe humanitarian values. Practice Under the guidance and motivation of our Principal, all the prospective teachers are motivated to develop the healthy habit of "Joy of Giving". We selected Saranalayam, 'a home for abandoned children and women' in Tirunelveli to share our joy during this academic year. Through this programme, our student teachers could capture the ideas of child helpline 109, child adoption, child abuse etc. which are very much useful in their career. Our students experienced the "Joy of Giving," by

presenting gifts such as clothes, food materials, stationery items etc. to the 42 inmates of Saranalayam. Our students imbibed the humanitarian values through this Joy of Giving. Conclusion: Much like the attitude of gratitude, the joy of giving leads us to a happier, healthier life. In fact, generosity sets off a series of reactions in your brain that improves mood, reduces stress, boosts overall physical health, builds self-esteem, and even helps you live longer. This program will augment the future teachers and in future, they will teach this humanitarian value to their students. It will help them to develop as responsible citizens of the future society.

2. Training in "Italic Handwriting"

Introduction Writing has a very long history. It began as simple pictographs drawn on a rock, which were then combined to represent ideas and developed into more abstract symbols. Just like our writing today, early symbols were used to store information and communicate it to others. In recent years, modern technology has dramatically changed the way we communicate through writing. However, despite the increased use of computers for writing, the skill of handwriting remains important in education, employment and everyday life. Therefore as a college of training future teachers, our college provides training in "Italic Handwriting" to all our student teachers.

Objectives

1. To develop legible writing skills among the student teachers.
2. To improve legibility of handwriting.
3. To enhance higher-level aspects of writing composition and content.
4. To uphold attention to the linkages among handwriting, reading, and spelling skills.
5. To increase Visual-motor skills.

Practice During the bridge course, our Art and Craft Instructor Mrs. Mary, provide a clear picture of the Italic handwriting to our newly enrolled students. After that, there are regular classes for the students in Italic handwriting practice. We provide Calligraphy pen and notebooks for practice and regular handwriting practices are given for them as homework. In order to develop this skill continuously the students are motivated to write their assignments in Italic handwriting. It is mandatory for all the students to write all their records of B.Ed programme in Italics. Conclusion Time devoted to the teaching and learning of letter formation in the early years will pay off. Legible writing that can be produced comfortably, at speed and with little conscious effort allows the students to attend the higher-level aspects of writing composition and content. Thus, handwriting with pen and paper still has an important role not only in early childhood but also through our adult lives. More and more, people are shifting from paper to electronic modes of communication. Interestingly though, many personal computers now have handwriting recognition capability so that handwriting as a means of interacting with computers is becoming more pervasive. It seems, therefore, that even in this modern age, handwriting remains an important skill for communication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ignatiuscollegeofeducation.com/pdf/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowering the Marginal Sectors of the Society Vision "Our college aims at the formation of prospective women teachers with a far-sighted clear vision of the present and the future panorama of the needs and requirements for the promotion of Social Justice and Social Progress" Priority Our college gives priority to the women education for empowerment Thrust Develop an integrated personality by giving importance to the inculcation of moral and spiritual values and empowering them to strive for equal status in life. Performance of the Institution St. Ignatius College of Education, Palayamkottai is an autonomous

educational institution run by ICM Congregation. It has a noble heritage which strives to bring forth women teachers with personal integrity, social commitment, emotional maturity and moral and ethical uprightness. With this aim in view, the admission policy is framed to enrol representatives from the marginal sectors of the society beyond the partitions of creed and community.

To empower the women prospective teachers our institution takes many initiatives: 1. Bridge Course Bridge course is provided to our students to get enriched in Personality Development, Physical Health, Yoga, ICT in Education, Time Management, Team Building, Emotional Intelligence, Arts and Craft, Italic Writing Practice, Communicative Competence, Environmental Awareness, Mentoring and Leadership skills. This makes the students acquainted with the essence of Value Education and inculcation of values through education. 2. Soft Skills

Today's teachers must possess the right soft skills to be successful.

Therefore, we provide soft skill training on Communication Problem solving, Social and emotional intelligence, Cultural competence to our prospective teachers. 3. Value Education To enrich the student teachers with values and skills, our college conducted regular value education classes, excellent seminars and student enrichment programmes. Seminar on Enhancing Attitudinal Skills and Values, guest lecture on Cyber Crime, Holistic Approach to Education and Tableau on pivotal issues of the society are the very good examples. 4. Yoga Training We have included Yoga Classes in our regular-stream in order to promote a balanced development of Physical, Mental and Spiritual dimensions of the prospective teachers. 5. Art and Crafts Art and Craft classes help our students to develop the artistic sense and dexterity of making things of beauty and utility. We train our budding teachers in italic handwriting, chart writing and blackboard writing to enhance legible and neat handwriting. 6. Students union Student's Union contributes to obtain the skills of leadership, increases a sense of belonging and develops a wide perspective and share learning. Above all, the Student Union will show life on campus at its best. 7. Campus Interview To increase the employability of our prospective teachers, various skills including preparation of bio-data and techniques of facing the interview are given by the placement cell of our College. Our students felt empowered and the employers were deeply impressed by the outstanding performance of our student teachers. These are some of the selective activities provided by our institution to empower the women prospective teachers.

Provide the weblink of the institution

<http://www.ignatiuscollegeofeducation.com/igac/Institutional%20Distintiveness%202018-19.pdf>

8.Future Plans of Actions for Next Academic Year

In order to provide a healthy platform to face the challenges of education in the modern era we have planned to enhance the following

- Enhancement of Institutional Quality.
- Academic freedom in designing and planning the curriculum related to theory and practicum.
- Incorporation of innovative methodologies into the curricular transaction.
- Expansion of infrastructure facilities and betterment of equipments and gadgets in different laboratories.
- Undertaking need based social problems for research by B.Ed., M.Ed., and M.Phil. students through Projects, Action Research, and Experimental Research
- Strengthening student support services.
- Ensuring better standards to improve accuracy, efficiency and transparency in the various steps involved in the conduct of examination and declaration of results.
- The evaluation process is made to be continuous, objective and multicriteria based.
- Using various techniques of evaluation such as observation, interview, counseling session, intermittent tests, internal tests, model examination, feed back after micro and macro teaching, feed back after internal tests, and drafting our own examination scheme.
- Assessment is mainly performancebased. Our college considers evaluation as the total assessment of the desired and expected changes in the various

dimensions of behavior of the students which are well defined through our institutional and course objectives. ? Adequate physical infrastructure, digitalized class rooms, automated library, MIS (Management Information System) in the administrative section, technological enhancement in controller's office etc.to adopt newer methods of assessment. ? Technosavvy personnel with sound theoretical basis and teaching skills in order to meet the demands of the statutory authorities of teacher education. Present corporate setup offers lucrative perks for eminent employees. This expectation has to be met with more financial assistance. ? To mobilize various sources of funds to carryout extension activities and out reach programs and also to undertake research projects related current issues following interdisciplinary approach.